

How Do I cancel a registration in an event?

To streamline the process, we have setup the following steps.

1. Go to the website homepage.
2. At top menu, select CONTACT US.
3. Go to subject pulldown menu.
4. Select Event Cancellation.
5. Your name and email is prefilled.
6. Explain in the message box which event you wish to cancel
7. Enter verification code. Why? To make sure it is you.
IT IS NOT CASE SENSITIVE.
8. Submit.
9. You will receive an email showing when you requested the cancellation.

When the cancellation is processed you will get a confirming email.